

## Certified Associate in Project Management (CAPM)<sup>®</sup>

Become internationally recognised

Join our workshop based on the **PMBOK<sup>®</sup> Guide 6<sup>th</sup> Edition**

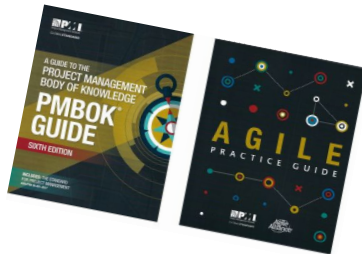
The Certified Associate in Project Management (CAPM)<sup>®</sup> certifications by the Project Management Institute (PMI)<sup>®</sup> is internationally, the most recognised project management

certifications. Hundreds of thousands of project managers around the world presently hold this sought-after certification.

Large organisations such as Transnet, IBM, Eskom, SAB Miller, AT&T, ABB, NCR, Siemens, CitiBank, Canadian Dept of Defence, Korean Electricity Power Corp. etc. include the CAMP in their project management career path.

CAPM is a recognised certification for project management professionals in RSA, USA, Canada, Europe, Japan, Australia, New Zealand, China, etc.

The CAPM computer-based exams are held at approved testing centres in Southern Africa. The requirements to sit for the exam are 1 500 hours of project experience, or a High School Diploma /Global equiv. In addition 23 contact hours of project management education is required for the CAPM, which this course provides.



Workshops throughout Southern Africa can be arranged on sufficient demand (minimum 8 delegates)

ProjectPro Management Services offers 3-day, 5-day, or after-hours preparatory workshops towards preparing for and sitting the CAPM exam:

- \* 3-day, 5-day or after-hours workshops focus on the PMI Project Management Body of Knowledge (PMBOK<sup>®</sup> Guide)
- \* a computer-based testing and scoring process that tests your knowledge during the workshops and guides your preparation. Hundreds of typical exam questions are worked through during the workshop.
- \* guidelines for qualifying in areas of experience and knowledge.
- \* course study material comprises a course manual, study guide, *PMBOK<sup>®</sup> Guide*, *AGILE Practice Guide*, application forms, etc. Optional recommended study books are on display during the workshop.
- \* access to a library of Project Management Journals, PM Network and ProjectPro magazines
- \* workshops are offered in Johannesburg, Pretoria, Cape Town and Durban. (see Registration Form for dates & prices)
- \* customised CAPM programmes in other venues around the world can also be offered on request.

Exam fees are paid direct to the PMI USA \$225 PMI members \$300 non-members (visit [www.pmi.org](http://www.pmi.org) for latest requirements)

### Registration Form

Management Approval (Please sign and print name)

Course	Venue
14–16 August 2019	Centurion, Gauteng

Course Fee: R 13 225\*

(Includes 3-day workshop, lunches, teas, course manual contains Study Guide with questions and answers, 756 page PMBOK<sup>®</sup> Guide 6<sup>th</sup> Edition, AGILE Practice Guide and VAT)

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#### TERMS AND CONDITIONS

Upon receipt of registration form an invoice will be issued. Payment should be made within five days from receipt of invoice. An official purchase order should be received prior to commencement date.

**CANCELLATIONS:** 30 days prior to the course, 75% of the registration fee is refundable, 14 to 7 days prior to the course, 50% is refundable. Within 6 days of the course and NO SHOWS, NO REFUNDS.

**SUBSTITUTIONS:** Delegates can be substituted at any time at no extra cost. Please inform us of the new Name (s) for registration purposes.

Due to unforeseen circumstances we reserve to change the dates, and venue. Notification will be made not less than 5 working days, so please enquire before making final travel and accommodation arrangements

\*Discount of 10% is offered for third and subsequent candidates on the same workshop and on one invoice.

\***PLEASE NOTE:** Payment is required in full 5 days from date of invoice.

Name	
Company	
Company VAT number	Company Order number
Address	
Phone	Mobile
Signature	

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