



ProjectPro has released their landmark *ProjectFlow*® project management methodology which is available by attending the 4-day *ProjectFlow*® course.

This unique project management training course adopts a structured approach, based on the Project Management

Institute's internationally recognised Project Management Body of Knowledge (PMBOK) 5<sup>th</sup> edition and ISO 21500: Guidance on Project Management. This creates a highly effective blend of a standardized approach and best-practice project experience. The knowledge, skills, tools and techniques learned at the beginning of the course are immediately implemented in a real-world simulation for maximum understanding and retention.

Each learner receives a CD containing the *ProjectFlow*® methodology which is based on the latest PMBOK 5<sup>th</sup> edition. This methodology is used on the course to take the learners through the sequential flow of processes and documentation from Project Charter through all the phases to Project Close-out. Templates and sample documents are provided on the CD for ease of use and to maintain a consistent planning approach.

The first two days on the *ProjectFlow*® are spent exploring the PMBOK, i.e. the ten management areas of Scope, Time, Cost and Quality, Communication, Risk, Human Resources, Procurement, Stakeholders and Integration. The six processes/domains of Initiating, Planning, Executing, Monitoring & Controlling, Closing and Professional Responsibility are also explored.

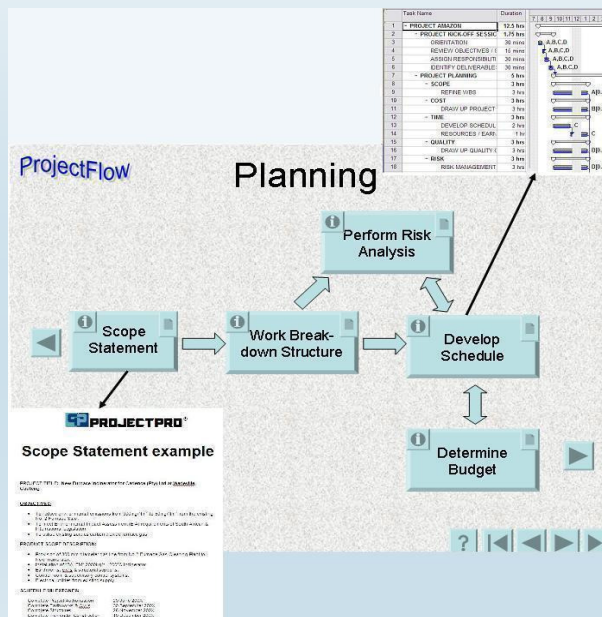
Lateral thinking, brainstorming, videos, problem-solving exercises and teamwork ensure that the *ProjectFlow*® methodology is intertwined with the facilitation to boost flagging concentration and to shift the learning process into top gear.

On days three and four the teams must develop a major deliverable, namely a Project Management Plan. Using real-world tools such as notebook computers loaded with Microsoft Project, PowerPoint, Excel, Access, Word, the course is placed in the correct context. The techniques learned on the previous two days are applied to test the learner's understanding thereof e.g. producing a scope statement, work breakdown structure, project organisational structure, risk analysis, responsibility assignment matrix, activity networks, critical path analysis, budget, earned value management, etc.

## Accredited Project Management Training



On day four the teams have an opportunity to prepare the presentation of their Project Management Plans. Each team member must present a portion of the project management plan. The facilitator gives feedback to the teams on the content of the Project Management Plan and the presentation thereof on the afternoon of day four.



Projects and courses must all come to an end. On the afternoon of day four the last deliverable for the *ProjectFlow*® learners is to produce a close-out report on the achievement of project objectives and to document the lessons learned.

Terry Deacon PMP, the course facilitator, draws on his decades of project management experience, to adapt the *ProjectFlow*® content to satisfy the needs of the delegates and their organisations. He is a Project Management Professional and is a registered Project Management Assessor.

At the end-of-course function, after four days of intense effort, the delegates can at last relax and recall their experiences over well-deserved sundowners. Certificates of Achievement are awarded to learners on successful completion of the *ProjectFlow*®.

## Registration Form (you may register from www.projectpro.co.za)

### 2017 Workshop Dates:

On request

= R 13 845\* incl. VAT\*

### Venue: Gauteng

Centurion Lake Hotel, Centurion.

**Other venues and dates: Course throughout Southern Africa can be arranged on sufficient demand (minimum 10 delegates)**

Each learner receives a copy of the PMBOK 5<sup>th</sup> Edition, a comprehensive course manual, a *ProjectFlow*® V1.1 methodology CD, worksheets, ProjectPro T-shirt, team photo and a certificate of achievement. (Lunch and refreshments included).

\* Discount of 10% is offered for third and subsequent candidates on the same workshop and on one invoice.

The full fee is payable one week prior to commencement date. Cancellations/postponements less than two weeks prior to commencement date cannot be made, however substitutions may be made at any stage.

NB. Prices and dates may change, so please enquire before sending this form, or making final travel and accommodation arrangements.



Name \_\_\_\_\_

Company \_\_\_\_\_

Address \_\_\_\_\_

Order Number \_\_\_\_\_ Management Approval (Please sign and print name) \_\_\_\_\_

Mobile no. \_\_\_\_\_ Telephone no. \_\_\_\_\_

Email address \_\_\_\_\_ Fax no. \_\_\_\_\_

Course Date \_\_\_\_\_ R \_\_\_\_\_  
Registration fee enclosed



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